

**MEAC STAFF WELFARE**

**ANNUAL GENERAL MEETING (AGM) OF THE WELFARE TO BE HELD ON 30TH NOVEMBER 2023 AT THE AUGUST 7TH MEMORIAL PARK, CO-OPERATIVE BANK HOUSE GROUNDS, NAIROBI, STARTING AT 9.00 AM.**

**PROGRAMME:**

**MASTER OF CEREMONY- Linner Too, Vice-Chair.**

|  |  |  |
| --- | --- | --- |
| **TIME** | **ACTIVITY** | **FACILITATOR** |
| **9.00-9.30 am** | **Registration** | **Gladys and Priscilla** |
| **9.30-9.45 am** | **Opening Prayer** | **Agnes Mkala** |
| **9.45-10.00 am** | **Introduction** | **Linner Too,** **Vice Chairperson, MEAC** |
| **10.00 am – 10.10 am** | **Reading of the Notice of the Ninth AGM and adoption on the Agenda** | **Agnes Mkala** |
| **10.10-10.30 am** | **Patron’s Remarks** | **Principal Secretary, SDEAC** |
| **10.30-11.00 am** | **Confirmation of the last AGM minutes and matters arising thereof** | **Agnes Mkala****Secretary** |
| **11.00-11.15 am** | **Chairman’s Report** | **Charles Ngunjiri** **Chairman** |
| **11.15 -11.45 am** | **Presentation of Audited Accounts** | **Auditor** |
| **11.45-12.05 pm** | **Treasurer’s Proposed Budget** | **Evanson Musau****Treasurer** |
| **12.05-12.30 noon** | **Elections** | **HR Officer** |
| **12.30-12.35 pm** | **CIC Insurance** | **CIC Officer** |
| **12.35-12.40 pm** | **KCB Insurance Agency** | **KCB Officer** |
| **12.40-12.45 pm** | **Wanahewa Housing Cooperative Society Ltd** | **CEO** |
| **12.45-12.55 pm** | **AOB** | **Chairman** |
|  | **Closing Prayer** | **Member** |